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Agenda Item Details

Meeting	Mar 20, 2014 - ESUHS D REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR
Subject	16.02 Approve Minutes of January 16, 2014, Regular Board Meeting
Type	Action (Consent)
Recommended Action	It is recommended that the Board of Trustees approve the January 16, 2014, Regular Board Meeting minutes as presented.

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 16.02

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

SUBJECT: Approve Minutes of January 16, 2014, Regular Board Meeting

Attached are the minutes of the January 16, 2014, Regular Board Meeting for review and approval by the Board of Trustees.

FISCAL IMPACT:

None

FUNDING SOURCE:

None

RECOMMENDATION:

It is recommended that the Board of Trustees approve the January 16, 2014, Regular Board Meeting minutes as presented.

**EAST SIDE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

APPROVED

March 20, 2014

[BA 20140116 Regular Minutes.pdf \(86 KB\)](#)



Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee

review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



EAST SIDE UNION HIGH SCHOOL DISTRICT
REGULAR MEETING
OF THE
BOARD OF TRUSTEES
Meeting Held at Education Center – Board Room
January 16, 2014
4:00 p.m.

1. **CALL TO ORDER/ROLL CALL**

1.01 **Roll Call**

The Regular Meeting of the Board of Trustees was called to order at 4:06 p.m. by President Herrera. Vice President Le, Clerk Carrasco, and Member Biehl were present. Member Nguyen arrived at 4:08 p.m.

1.02 **Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7)**

President Herrera extended a welcome to everyone, explained the format of the meeting, noted that all Board Meetings are recorded and offered the public to comment on item(s) to be discussed in Closed Session.

1.03 **Recess to Closed Session in the Superintendent's Conference Room (Open Session will resume at the end of Closed Session at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).**

The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.

2. **CLOSED SESSION**

2.01 **Expulsion(s): A-D**

*Student A:
Motion by Member Biehl, second by Vice President Le, to approve the expulsion of Student A.*

Vote: 5/0

Student B:

Motion by Vice President Le, second by Member Biehl, to approve the expulsion of Student B.

Vote: 5/0

Student C:

Motion by Vice President Le, second by Member Nguyen, to approve the expulsion of Student C.

Vote: 5/0

Student D:

Motion by Member Nguyen, second by Clerk Carrasco, to approve the expulsion of Student D.

Vote: 5/0

2.02 Public Employee Performance Evaluation (Government Code Section 54957)

2.03 Public Employment/Public Employee Appointment (Government Code Section 54957)

2.04 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

Motion by Member Biehl, second by Member Nguyen, approved by a vote of 5/0 to refer the appeal of a dismissal of a classified employee to advisory arbitration per Article 12 of the collective bargaining agreement between CSEA and the District.

Vote: 5/0

Motion by Member Biehl, second by Clerk Carrasco, the Board by a vote of 5/0 for a separate classified employee approved the referral of the appeal of a dismissal to advisory arbitration per Article 12 of the collective bargaining agreement between CSEA and the District.

Vote: 5/0

2.05 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designated Representatives:

Chris D. Funk, Superintendent

Marcus Battle, Associate Superintendent of Business Services

Juan Cruz, Assistant Superintendent of Instructional Services

Cari Vaeth, Director of Human Resources

Vida Branner, Director of Compensation and Classified Employee Relations

Employee Organizations:

American Federation of Teachers (AFT)

California School Employees Association (CSEA)

East Side Teachers Association (ESTA)

Unrepresented Organizations:

Administrators

Managers

Confidentials

**2.06 Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d)(2) of Government
Code Section 54956.9**

- *Two (2) Potential Cases*

**2.07 Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to subdivision (d)(4) of Government Code
Section 54956.9**

- *One (1) Potential Case*

**2.08 Conference with Legal Counsel – Existing Litigation
Paragraph (1) of subdivision (d) of Section 54956.9**

**Felicia Segura v. East Side Union High School District, Santa Clara County Superior
Court Case No. 1-13-SC-054940**

**Alexis Fundraising Foundation v. East Side Union High School District, Los Angeles
County Superior Court Case No. 13D05708**

OPEN SESSION AT APPROXIMATELY 6:00 P.M. – EDUCATION CENTER BOARD ROOM

3. PLEDGE OF ALLEGIANCE

4. WELCOME AND EXPLANATION TO AUDIENCE

**Information explaining Board meeting procedures and how citizens can address the Board will
be read. Written information is located near the entrance to the Board Room.**

*President Herrera extended a welcome to everyone, explained the format of the meeting and noted
that all Board Meetings are recorded.*

5. ADOPTION OF AGENDA

For consideration by the Board of Trustees.

*Item 15.02, specifically item #1, was pulled from the agenda. The remainder of the agenda was
adopted by the Board of Trustees.*

6. **BOARD SPECIAL RECOGNITION(S)**

6.01 **Fall Sports**

- **Andrew Hill High School --Football, West Valley Division, Blossom Valley Athletic League Champions**
- **Oak Grove High School -- Volleyball, Santa Teresa Division, Blossom Valley Athletic League Champions**
- **Silver Creek High School -- Girls' Water Polo, Santa Teresa Division, Blossom Valley Athletic League Champions**
- **Evergreen Valley High School -- Tennis Singles Champion, Taylor Lim, Mt. Hamilton Division, Blossom Valley Athletic League Champion**

7. **Student Board Liaisons**

7.01 **Piedmont Hills High School**

- **Runi Tanna, ASB President**

8. **SPECIAL ORDER OF BUSINESS – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

8.01 **The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.**

8.02 **Black History Month Presentation - Mulugeta Habtegabriel, Co-Chair - African American Student Advocates (AASA)**

Presentation made by Jeff Moore; no action taken

8.03 **Discussion and/or Action to Review and Accept the Annual Financial Audit Report for Fiscal Year Ending June 30, 2013 - Marcus Battle, Associate Superintendent of Business Services, Karen Poon, Director of Finance, and Joyce Peters, from Vavrinek, Trine, Day & Co., LLP**

Motion by Member Nguyen, second by Clerk Carrasco, to accept the Annual Financial Audit Report for fiscal year ending June 30, 2013.

Vote: 5/0

8.04 **Discussion and/or Action to Review and Accept the Annual Financial and Performance Audit Reports for Fiscal Year Ending June 30, 2013, for Measure G and Measure E - Marcus Battle, Associate Superintendent of Business Services, Karen Poon, Director of Finance, and Joyce Peters, from Vavrinek, Trine, Day & Co., LLP**

Motion by Member Nguyen, second by Clerk Carrasco, to accept the Annual Financial and Performance Audit Reports for fiscal year ending June 30, 2013, for Measure G and Measure E.

Vote: 5/0

8.05 Presentation, Discussion and/or Action to Receive Report on Districtwide Security Cameras, and Approve Professional Service Contract for Design Services - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance & Facilities, Randy Phelps, Director of Information Technology, Janice Unger, Capital Projects Purchasing Manager, and Jeanine Lovejoy, The Consulting Group

Motion by Member Biehl, second by Member Nguyen, to approve professional service contract for The Consulting Group in the amount of \$260,000.00 to develop plans and specifications for a Districtwide Security Camera System, and to delegate authority to the Superintendent or designee to amend the contract and purchase order on an as needed basis, including funding.

Vote: 5/0

9. PUBLIC HEARING(S) – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

No Items on Calendar Under this Section

10. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES

Members of the public may address the Board on any subject not on tonight’s agenda; however, provisions of the Brown Act (Government Code section 54954.2(a) and 54954.3) preclude any action. As an unagendized item, no response is required from the Board or District staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name for the record, and limit your remarks to three (3) minutes.

Any person may address the Board on any item on the meeting agenda. Persons wishing to address the Board must fill out a gold request form, which is located at the entrance of the Board Room.

There were no public speakers.

11. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

11.01 Discussion, Consideration and/or Action regarding Selection/Appointment of Board Audit Committee Members - Magdalena Carrasco, Audit Committee Chair, and Frank Biehl, Audit Committee Vice Chair

Motion by Member Biehl, second by Member Carrasco, to approve the selection/appointment of the following persons to serve on the Board Audit Committee:

- *Bruce Berg – Member (2-Year Term)*
- *Jon Reinke – Member (2-Year Term)*
- *Anthony Pham – Alternate Member (1-Year Term)*

Vote: 5/0

11.02 Discussion and/or Action to Receive and Adopt Second Reading of Amended Board Policy #7310 Naming of a Specific Building, Facility, Area, Space or Memorial Plaque – Chris D. Funk, Superintendent

Motion by Member Biehl, second by Member Nguyen, to receive and adopt the second reading of amended Board Policy #7310 Naming of a Specific Building, Facility, Area, Space or Memorial Plaque.

Vote: 5/0

11.03 Discussion and/or Action to Receive and Adopt Second Reading of Amended Board Policy #1325 Advertising and Promotion - Chris D. Funk, Superintendent

Motion by Vice President Le, second by Member Nguyen, to receive and adopt the second reading of amended Board Policy #1325 Advertising and Promotion.

Vote: 5/0

11.04 Discussion and/or Action to Receive and Adopt Second Reading of Amended Board ByLaw #9100 Organization - Chris D. Funk, Superintendent

Motion by Member Nguyen, second by Vice President Le, to receive and adopt the second reading of Board ByLaw #9100 Organization as presented.

Vote: 5/0

12. INSTRUCTIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

12.01 Discussion and/or Action of Charter Petition for B. Roberto Cruz Leadership Academy High School - Juan Cruz, Assistant Superintendent of Instructional Services

Motion by Member Biehl, second by Vice President Le, to authorize the district administration to sign off on the conditions of approval for the B. Roberto Cruz Leadership Academy charter petition once the petitioners have satisfactorily met condition #5.

Vote: 5/0

12.02 Discussion and/or Action of Charter Petition for Latino College Preparatory Academy II (LCPA II) - Juan Cruz, Assistant Superintendent of Instructional Services

Motion by Member Nguyen, second by Member Biehl, to approve the name change from Latino College Preparatory Academy II (LCPA II) to Luis Valdez Leadership Academy and to authorize the District administration to sign off on the conditions of approval for the LCPA II (aka Luis Valdez Leadership Academy) charter petition once the petitioners have satisfactorily met condition #5.

Vote: 5/0

- 12.03 Discussion and/or Action to Receive Fourth Valenzuela/CAHSEE and Williams Settlement Uniform Complaint Quarterly Report for Period Covering October 1, 2013, through December 31, 2013 as required by EC 35186 (Williams Settlement Legislation SB550 and AB2727) - Juan Cruz, Assistant Superintendent of Instructional Services, and Tim Nguyen, Coordinator of English Language Learners Supplementary Education**

Motion by Member Nguyen, second by Vice President Le, to accept the Fourth Quarterly Valenzuela/CAHSEE and Williams Settlement Uniform Complaint Report for the period covering October 1, 2013, through December 31, 2013, as required by Education Code 35186 (Williams Settlement Legislation SB550 and AB2727).

Vote: 5/0

- 12.04 Discussion and/or Action to Receive Second Reading and Adopt Proposed New Board Policy #5145.31 Transgender and Gender Non-Conforming Youth - Juan Cruz, Assistant Superintendent of Instructional Services**

Motion by Clerk Carrasco, second by Vice President Le, to receive the second reading and adopt the proposed new Board Policy 5145.31 Transgender and Gender Non-Conforming Youth.

Vote: 5/0

13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

- 13.01 Discussion and/or Action to Approve the 2013 Budget Development Calendar for Fiscal Year 2014/15 - Marcus Battle, Associate Superintendent of Business Services, and Karen Poon, Director of Finance**

Motion by Member Biehl, second by Vice President Le, to approve the 2013 Budget Development Action Calendar for fiscal year 2014/15 as presented.

Vote: 5/0

- 13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator**

Motion by Vice President Le, second by Member Biehl, to approve the attached Contract(s) for Professional Services over \$50,000 as presented and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Vote: 5/0

14. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

14.01 Discussion and/or Action to Adopt Resolution #2013/2014-13 Declaring the Observance of Lincoln's Birthday on February 21, 2014 - Cari Vaeth, Director, Human Resources

Motion by Member Biehl, second by Vice President Le, to adopt Resolution #2013/2014-13 declaring the observance of Lincoln's Birthday on Friday, February 21, 2014.

Vote: 5/0

15. FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

15.01 Discussion and/or Action to Approve Proposed Termination of Professional Services Agreements and Purchase Orders between East Side Union High School District and Cambridge CM - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, and Janice Unger, Capital Projects Purchasing Manager

Motion by Member Biehl, second by Vice President Le, to approve the proposed Termination of Professional Services Agreements and Purchase Orders between East Side Union High School District and Cambridge CM.

Vote: 5/0

15.02 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director, Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager

Motion by Vice President Le, second by Member Biehl, to approve the bond/capital projects contract(s) over \$50,000 (attached), except item #1 which was pulled.

Vote: 5/0

15.03 Discussion and/or Action to Ratify CUPCCAA Informal Bond Project(s) - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director of Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager

Motion by Member Biehl, second by Member Nguyen, to ratify the CUPCCAA Informal Bond Project(s) as presented.

Vote: 5/0

- 15.04 Discussion and/or Action to Approve 2013 Capital Construction Project Lists for Andrew Hill High School, Foothill High School, Independence High School, James Lick High School, Mt. Pleasant High School, and W.C. Overfelt High School - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance & Facilities, Julio Lucas, District Architect, Kenneth Kerch, Bond Program Manager, SGI, Bettina Lopez, Andrew Hill High School Principal, George Sanchez, Foothill High School Principal, Grettel Castro-Stanley, Independence High School Principal, Glenn Vander Zee, James Lick High School Principal, Teresa Marquez, Mt. Pleasant High School Principal, and Vito Chiala, W.C. Overfelt High School Principal**

Motion by Vice President Le, second by Member Biehl, to approve 2013 Capital Construction Project Lists for Andrew Hill High School, Foothill High School, Independence High School, James Lick High School, Mt. Pleasant High School, and W.C. Overfelt High School.

Vote: 5/0

- 15.05 Discussion and/or Action to Approve the Recommendation for the Addition to the Current List of Construction Management (CM) Firms for the Measures E, G and I Capital Improvement Program - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, and Janice Unger, Capital Projects Purchasing Manager**

Motion by Member Biehl, second by Clerk Carrasco, to approve the recommendation for the addition to the current list of construction management (CM) firms for the Measures E, G and I Capital Improvement Program

Vote: 5/0

- 15.06 Discussion and/or Action to Approve the Proposed Program Management Services Agreement between East Side Union High School District and The Seville Group - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, and Janice Unger, Capital Projects Purchasing Manager**

Marcus Battle, Associate Superintendent of Business Services

We are bringing forward the contract. Mr. Rogelio Ruiz will be introducing the item.

Rogelio Ruiz, Legal Counsel

In February, 2013, the Board unanimously approved the solicitation of an RFQ/P process for program management services for the District's Measure G, Measure E and Measure I Bond Programs. The RFQ/P was issued by the administration in March of 2013 and a total of six (6) firms responded and were evaluated by the administration. Subsequently, in June, 2013, the administration proposed and the Board approved that the District obtain a performance audit and a facilities program management review of the District's Measure E and Measure G Bond Programs with the scope of the audit to include the performance of the Program Manager for both Measure G and Measure E; that being, specifically, SGI.

Total School Solutions was selected by the District to conduct the performance audit. The performance audit was completed by Total School Solutions. The audit was dated September 13, 2013, was delivered to the District, and it was sunshined by this Board in a

regular open meeting on September 19, 2013. The administration analyzed and considered the audit report results and also recommendations and, as part of that review and analysis, the administration recommended a reorganization of the Bond financial services and that was approved by this Board at the October 17, 2013, Board Meeting. The approved reorganization included the transition in-house to District staff. A Bond Program task of certain Bond Program management tasks currently performed by/under contract by SGI, including, among other things, the creation of a new Capital Accounting Department to provide Bond Program financial management of the Bond Programs.

In light of the Board approved reorganization, the scope of program management services has narrowed. Now, at this point, after review and consideration of the TSS, Total School Solutions, performance audit report and the findings and recommendations, including SGI's experience and past performance on Measure G and Measure E as outlined in the two prior performance audits performed by Total School Solutions, as well as the results of the RFQ and RFP process and the ongoing Capital Program reorganization, administration has considered that SGI is best positioned at this time to continue to serve in the role and provide the services of Program Manager for Measure G, Measure E, and Measure I as those services would now be modified and narrowed by the Capital Program as a result of the Capital Program reorganization. As a result, administration has been in discussions with and in negotiations with SGI for a new program management services agreement for Measure G, Measure E, and Measure I. That agreement has been memorialized and is presented tonight with a recommendation for approval by the Board.

The material terms of the agreement are that it would have an effective date of February 1, 2014. It would be for an initial period of February 1, 2014, through December 1, 2017, with two optional additional one-year renewals at the District's discretion, and with a fee structure as outlined in the Board memo that is based upon the total remaining budget under each of the three different Bond Programs. All of the fees, all of the services, would be allocated and built separately to each of the three different Bond Programs for billing, tracking, and auditing purposes. The total combined fees for program management services under all three Bond Programs would be capped at \$6,612,505. As with the other program management agreements, the contract would also have the termination rights in favor of the District, both for cause and for convenience, meaning for no cause at all, upon 60 days written notice by the District to the Program Manager.

The proposed agreement as presented to the Board includes the recommendations and addresses the deficiencies that were raised in the FCMAT Extraordinary Audit of January, 2010, as well as the most recent September, 2013, Total School Solutions performance audit. If the Board were to approve the agreement as proposed per the terms of the agreement, it would result in the termination of the existing Measure G and Measure E Program Management Agreements, effective as of February 1, 2014.

J. Manuel Herrera, Board President

This is a long-standing matter that is finally coming to a level of resolution and it was important to actually read it into the record, the essence of the proposal and recommended action. Members of the Board, questions/comments, a motion?

Motion by Member Biehl, second by Vice President Le, to approve the Program Management Services Agreement for Measures "G", "E" and "I" General Obligation School Facilities Bond Program as presented.

Vote: 5/0

Consent / Action Calendar Sections 16-20

All items listed under the Consent/Action Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent/Action Calendar.

Superintendent asserts that the following Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations requiring Board Action have been carried out to the best of his knowledge in accordance with the law.

Motion by Member Biehl, second by Member Nguyen, to approve the entire consent/action calendar, sections 16-20, as presented.

Vote: 5/0

16. Board of Trustees / Superintendent - Consent / Action Calendar

- 16.01 Ratify/Approve Board Member's Lawful Expenses/Mileage to Conferences/ Workshops/Meetings**
- 16.02 Ratify/Approve Superintendent's Attendance and Lawful Expenses to Conferences/ Workshops/Meetings**
- 16.03 Approve Minutes of December 12, 2013, Annual Organizational and Regular Board Meeting**

17. Instructional Services / Student Services - Consent / Action Calendar

- 17.01 Approve School Field Trips**

18. Business Services - Consent / Action Calendar

- 18.01 Approve Contract(s) for Professional Services At or Below \$50,000**
- 18.02 Approve Memoranda of Understanding**
- 18.03 Approve Budget Transfers**
- 18.04 Approve Purchase Orders**
- 18.05 Approve Change Orders to Purchase Orders**
- 18.06 Accept Report of Credit Card Purchases for Statement Dated October 22, 2013**
- 18.07 Accept Warrant Register for the Month of December 2013**

18.08 Adopt Resolution #2013/2014-14 an Itemized List of Surplus/Obsolete Equipment for Sale and/or Disposal per Education Code Sections 17545 and 17546

19. Human Resources - Consent / Action Calendar

19.01 Ratify/Approve Classified Personnel Actions Presented January 16, 2014

19.02 Ratify/Approve Certificated Personnel Actions Presented January 16, 2014

19.03 Ratify/Approve Student Aide Personnel Actions Presented January 16, 2014

20. Facilities - Consent / Action Calendar

20.01 Approve Final Change Order #1 for Silver Creek High School Restroom Modernization Project, E-055-004 (Zolman Construction & Development, Inc.)

20.02 Approve Final Change Order #1 for Overfelt Adult Education Center Facility - Increment 2 Project, E-042-001 (Jeff Luchetti Construction, Inc)

20.03 Approve Final Change Order #1 for Evergreen Valley High School Site Improvement Project, E-075-005 (Joseph J. Albanese, Inc)

20.04 Approve Final Change Order #2 for Calero High School Modernization Project, E-080-002 (Dilbeck & Sons, Inc.)

20.05 Approve Final Change Order #2 for Santa Teresa High School Modernization of Units 100, 200, 700, 1300, 1400 Project, E-070-003 (Zolman Construction & Development, Inc.)

20.06 Approve Final Change Order #1 for Yerba Buena & Silver Creek High Schools Site Improvements Projects, E-060-006, E-055-006 (Golden Bay Fence Plus Iron Works, Inc.)

20.07 Amend Final Change Order #1 for James Lick High School New Two Story Building 500 Project, E-030-001 (DL Falk Construction, Inc.)

20.08 Approve Notice of Completion for Overfelt Adult Education Center Project Increments 1 Project, E-042-001 (Cal-Pacific Construction Inc.)

20.09 Approve Measure I Distribution for ACE Charter School

21. WRITTEN REPORTS/RECOMMENDATION

Items under section 21 are written reports that are received into the public record. No action is taken by the Board. A Board Member or the Superintendent may request an item to be placed on the agenda for discussion and/or action at a future meeting.

21.01 Receive Quarterly Report on Santa Clara County Treasury Investment Portfolio Status as of September 30, 2013

Item received

22. FUTURE AGENDA ITEMS

22.01 Opportunity for Board of Trustees to Request Items on Future Agendas

22.02 Future Items

Board President J. Manuel Herrera & Board Member Frank Biehl

Item	Date (tentative)	Type
PE Credit	March 2014	Presentation/Discussion

Board Vice President Van Le

Item	Date (tentative)	Type
Academic Report (Site & Gender)	March 2014	Presentation/Discussion

Board Member Frank Biehl

Item	Date (tentative)	Type
Strategic Plan Budget Process Report	January 2014	Presentation/Discussion

22.03 Annual Governance Calendar

July
Summer School Program (concludes session)
Summer School Graduation

August
Board Retreat
Expulsion Hearing Panel Committee
First Day of School
Williams Quarterly Report

September
Board Study Session/Workshop
College Night
Conflict of Interest/ Board Policy (updates)
Public Hearing and Adoption: Gann Spending Limit
Public Hearing: Sufficiency or Insufficiency of Textbooks
Unaudited Actuals

October
Bond Program Presentation
Solar Energy Presentation
Student Achievement Presentation
Superintendent's Annual Evaluation
Williams Quarterly Report

November
Board Study Session/Workshop
Election Orientation for New Board Members

December
Annual Organizational Board Meeting
CSBA Annual Conference
Election Orientation for New Board Members
End of First Semester
First Interim Report
Superintendent's Mid-Year Evaluation

January
Audit Report
Board Audit Committee Selections/Appointments
Board Retreat
Financial & Performance Audit Report for Bond Measures
Magnet Night
Martin Luther King, Jr. Writing, Art & Multi-Media Awards Ceremony & Reception
Policies & ByLaws (Begin Review by Series)
Sports Recognitions (Fall)
Technology Report
Williams Quarterly Report

February
Audit Committee Charter Amendment(s)
Non-Re-Elects

March
Cesar Chavez Writing, Art & Multi-Media Awards Luncheon
March 15 Notices
Safety Plan Goals for Each Site
Second Interim Report
SJPD Secondary Employment Application

April
Board Study Session/Workshop
Form 700 – Statement of Economic Interests Due to Santa Clara County (filing)
Honor Nights
Migrant Education Awards Night
NSBA Annual Conference
Williams Quarterly Report

May
Board Self-Evaluation
Budget (Preliminary/Draft) Presentation
Employee Recognition Event
Graduations
Honor Nights
Last Day of School
Sports Recognitions (Winter/Spring)

June
Budget (Preliminary) with May Revisions Public Hearing (first June Board Meeting)
Budget Adoption (second June Board Meeting)
Employee Retirement Celebration
ESTA Safety Survey
Master Contracts for Capitol Projects
Plan for Expelled Youth (due every three years – 2015)
Program Improvement Update
Safety Plan Assessment for Each School
Single Plan for Student Achievement (SPSA) for Each School
Summer School Program (session begins)
Superintendent's Annual Evaluation

23. BOARD OF TRUSTEES/SUPERINTENDENT COMMUNICATIONS/COMMENTS

23.01 Board of Trustees

Lan Nguyen, Member

I just want to mention that on January 30 will be the Vietnamese, Chinese New Year. There will be students from several of our high schools performing at the event. Board Members have received an invitation to the event. I think it would be good for the Board Members to attend to see what our students put together for the event. I am looking forward in attending and hope you will attend too.

Van Le, Vice President

I would like to say thank you to Julie, her staff, and Chris have served a wonderful meal to the McKinney-Vento students. This was a wonderful evening. We had more students than last year attend. Board Member Frank Biehl attended the event.

This year we had some students attend the Sharks Game at the Sharks Arena. This is the first time we were able to send students and the Sharks won. I would like to thank Councilmember Campos and the arena staff authority.

I would like to announce the Tet Festival and I echo a with what Board Member Nguyen said, this is our Vietnamese New Year. It is a big event at the Santa Clara County Fairgrounds on February 1 and February 2. You can learn about the culture at the Fairgrounds.

As I look back, this is my fourth year. It is amazing the learning that I went through. I appreciate all the staff.

Magdalena Carrasco, Clerk

I want to wish everybody a Happy New Year. I, too, am looking forward to our Study Session. I think there are many challenges that we are facing this year, but I am feeling very hopeful and excited about the Governor's messaging, at least the initial message, we are getting.

I am looking forward to State of the District Address in February.

Also, I usually don't mention these things, but I do want to mention this because I think it's a historical moment and I am proud as a family member, but also as a Latina, that just yesterday it was announced in Sacramento that we have our first-ever Latino leading the State Senate as our next Pro Tem and this is my daughter's father. Senator Kevin de Leon will be our next Pro Tem. He will lead California in the next four years. I am very proud of that because he is the first Latino, at least in the 130 years. It is a very proud moment for us as a family, for my daughter to see her father take the step, but as a community as well. I wanted to mention that because I think it is a huge step. Latinos are truly rising to the occasion and becoming the role models we had hoped; we just talked about that and Reverend Moore was talking that, talking about finding our identity, and making sure that our children understand the contributions that we make in our community and have something to be proud about. This is one of those moments where our family, our community, our Legislature, and our State

of California is going to be in good hands. I just wanted to mention that.

J. Manuel Herrera, President

I want to make an observation here. This is my 24th year on the Board and I don't think anybody would notice, except me sitting here. In all this time there never has been a meeting in which there was not on single request for public comment. This has never happened before since the time that I have sat on this Board.

I, too, was going to mention that. I feel a sense of pride. It just didn't happen. The intense completion in the State Legislature, and, in this case, the State Senate, you cannot predict how it is going to go until the process is actually concluded and who emerges from it.

At the last School Boards Association Conference in San Diego, one of the breakout sessions, we had some very knowledgeable Sacramento folks speculating on who might be leading the State Senate next and among the speculation was Senator Kevin de Leon who they thought was a leading candidate, but not a lock, and having to get over some hurdles. It is quite an achievement that it actually has come to pass; the first Latino leading the State Senate. Congratulations to all of us and to you as family for that.

I just want to reiterate, most of you have already heard or seen the invitation for the State of the District Address that will be occurring on Thursday, February 6, from 5 to 6 PM. I really hope to see you here. This is going to be a Board perspective on the fairly significant and exciting changes occurring at the State level and in our District. I am happy that I am having an opportunity to serve as Board President in these happier times because we are just pulling out of one of the worst times that I've ever seen as a Board Member. I will be addressing in my remarks the focus of, the opportunities, the implications, and I welcome you to be there for that event, the State of the District.

Thank you very much.

Frank Biehl, Board President

I just want to say that I am looking forward to the Study Session on the 27th.

In my visits to schools, I am really concerned about the deferred maintenance projects. There have been several schools that I visited where I took pictures with my camera a year ago on very specific things that had deteriorated on campuses that needed repair, like bare wires that were exposed, etc. I am finding that those things have not been repaired and are still there. I am not blaming the staff at all. We made a number of cuts during the recession. Those were necessary, but now we need to think of a way to take care of those problems. We cannot make these large capital investments on our campuses and allow them to fall in disrepair.

We are going to need to look at staffing for deferred maintenance. We are going to have to look at money for deferred maintenance and we are going to have to be clever on how we do that.

I am looking forward to the Study Session and I am hoping that we will have some of the leads from the District present at that meeting; the painting lead, lead on the air conditioning, etc., so that the Board understands the issues are on the ground with short staffing and why we can

go in a classroom without heat for three weeks because we don't have enough staff to take care of it. I really want to dig in and get that solved and figure out a way to deal with it.

The Governor's budget has a little bit more money in it than what was initially expected. I think we need to be wise how we spend that and what we do with it and that's what this initial discussion on the 27th is all about. I hope people participate and are present and talk about it.

23.02 Chris D. Funk, Superintendent

I just wanted to highlight agenda item 22.03. It is the new Governance Calendar. This was requested by Trustee Van Le at the beginning of the year. We were able to put a calendar together on anything that involves a Trustee so that when we look at future agenda items, we are going to be able to judge where it should go and if it is a reoccurring even. I want to thank Mary for putting that together. In BoardDocs it is actually a PDF full calendar that the community can download.

24. REPORT CLOSED SESSION ACTION(S)

Legal Counsel will report on Closed Session action item(s).


See section 2.0 for reporting out of Closed Session items.

25. ADJOURNMENT

President adjourns the meeting.

The meeting was adjourned at 9:21 p.m.

Respectfully submitted,



Board Clerk

Agenda Item Details

Meeting	Jan 16, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the attached Contract(s) for Professional Services over \$50,000 as presented and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Public Content**EAST SIDE UNION HIGH SCHOOL DISTRICT****Item: 13.02**

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator

SUBJECT: Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$50,000

The attached Contracts for Professional Services over \$50,000 are being presented for Board review and approval and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the attached Contract(s) for Professional Services over \$50,000 as presented and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

[Contracts Over \\$50K Final.pdf \(23 KB\)](#)

Executive Content

**EAST SIDE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

APPROVED

January 16, 2014



M. Muller

EAST SIDE UNION HIGH SCHOOL DISTRICT
Contracts for Professional Services over \$50,000
Board Meeting of January 16, 2014

1. Cathedral Home for Children (RATIFICATION)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Toby Hopstone Juan Cruz Donna Bertrand	July 1, 2011 – August 31, 2012 (no change)	\$34,000.00 Tuition – Special Services	Special Services Toby Hopstone, Director

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to approve a new Purchase Order with Cathedral Home for Children to pay for the remaining balance owed for Non-Public School (NPS) services previously provided to an ESUHSD special education student. Educational services were consistent with the master contract and the specified services were per the students Individual Education Program (IEP). The contract period remains the same, however; there were insufficient funds to cover the cost of the approved NPS services. The final amount owed to Cathedral Home for Children shall not exceed \$34,000.

At the June 7, 2012, Board meeting the Board approved a contract with Cathedral Home for Children for the same contract period for a particular ESUHSD special education student. At that time, Administration brought forward a contract with an estimated contract amount. Since that time, the student has been discharged from this facility; however, due to some unforeseen expenditures the student received during their stay, ESUHSD now must request from the Board authorization to issue a new purchase order to pay the obligated remaining monies owed to Cathedral Home for Children for services rendered.

Original contract amount \$174,636 + New Purchase Order \$34,000 = Total amount spent \$208,636.

Selection Process

No solicitation process took place for this contract. This student was already placed in this facility prior to coming to ESUHSD. ESUHSD was for all costs.

RECOMMENDATION

It is recommended that the Board of Trustees approve a new purchase order with Cathedral Home for Children to pay for Non-Public School (NPS) services previously provided to an ESUHSD special education student. Educational services were consistent with the master contract and the specified services were per the students Individual Education Program (IEP). The contract period remains the same as the initial contract. The final amount owed to Cathedral Home for Children is \$34,000.00.

2. Trumpet Behavioral Health (RATIFICATION)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Toby Hopstone Juan Cruz Donna Bertrand	January 1, 2014 – June 30, 2014	\$48,000.00 Special Services	Special Services Toby Hopstone, Director

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to ratify a new Contract Services Agreement with Trumpet Behavioral Health for behavioral consultation services previously provided to a special education student coming from K-8.

At the October 17, 2013, Board meeting, the Board approved an increase to the Board approved (June 27, 2013) contract with Trumpet Behavioral Health for the contract term of June 28, 2013-December 31, 2013. However, the contract should have been extended through June 30, 2014. Since that was not done the contract change that was approved at the October 17, 2013, has now ended, but the services need to continue. Therefore, Administration is requesting approval to issue a new contract for the remainder of the 2013-14 school year.

Original contract/purchase order amount \$50,000 for the contract term June 28, 2013-December 31, 2013. This new contract amount being requested is \$48,000 for the contract term January 1, 2014 – June 30, 2014.

Selection Process

No solicitation process took place for this contract.

RECOMMENDATION

It is recommended that the Board of Trustees approve a new contract with Trumpet Behavioral Health for behavioral consultation services to be provided for ESUHSD special education students for the contract term of January 1, 2014 through June 30, 2014 in the amount not-to-exceed \$48,000.

Agenda Item Details

Meeting	Jan 16, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	15. FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	15.02 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, and Janice Unger, Capital Projects Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the Bond/Capital Projects Contract(s) as recommended as presented.

Public Content**EAST SIDE UNION HIGH SCHOOL DISTRICT****Item: 15.02**

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, and Janice Unger, Capital Projects Purchasing Manager

SUBJECT: Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000

The attachment for the Bond/Capital Projects Contract(s) over \$50,000 is being presented for Board review and approval.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the Bond/Capital Projects Contract(s) as recommended as presented.

[15.02 Contracts Over \\$50k FINAL3.pdf \(142 KB\)](#)

Executive Content

**EAST SIDE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
APPROVED
January 16, 2014**



M. Seuler

Item #1 was pulled

EAST SIDE UNION HIGH SCHOOL DISTRICT
Bond/Capital Projects Contract(s) for Services over \$50,000
Board Meeting of January 16, 2014

*Item pulled
no action taken on
#1 req*

1. C Financial Investment, Inc., dba California Financial Services

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Andre Bell Linda da Silva Janice Unger Marcus Battle	January 17, 2014 – January 16, 2019	\$ 75,000.00 (not to exceed) Measures G, E & I	Capital Accounting/Business Services Andre Bell, Assistant Director of Capital Accounting Linda da Silva, Director of Construction, Maintenance & Facilities

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to enter into and approve an agreement with C Financial Investment, Inc. dba California Financial Services to provide a Capital Financial Management and Reporting software system. The requirements for this system is based on the FY2009-12 Bond Program Performance Audit Recommendation of a project financial tracking software that has the capability to import financial data directly from the District's financial accounting system and create reports for specific time periods (i.e. by fiscal years, etc.). The District will be able to provide California Financial Services with existing financial data from the current fiscal QCC system for fiscal years 2007/08 thru the current fiscal year. This will allow the District to provide financial reporting on all Capital Projects during these periods and all future projects.

Selection Process

Under the direction of the Associate Superintendent of Business Services, staff informally solicited Request for Proposals and received proposals from three Capital financial management software firms. Colbi Technologies, Inc., Logic Domain and California Financial Services submitted comprehensive proposals. Staff reviewed all three against the District's requirements and found California Financial Services' the best match for the District requirements

The basic term of the Agreement shall be five (5) years commencing approval from the Board of Trustees. Annual renewal of Agreement will be bought back for Board approval and is set at an annual flat fee of \$45,000 per year for all project funds, including the current bonds and any State funds allocated to facility projects. Fees are billed quarterly for each year.

Termination Rights:

The Agreement may be terminated annually on the anniversary of the effective date of the Agreement and on any date following the second fiscal year following the date of signing and at the end of each fiscal year by either party.

RECOMMENDATION

It is recommended that the Board of Trustees enter into and approve an Agreement with **C Financial Investment, Inc., dba California Financial Services** for Capital Facilities Financial Management and Reporting Professional Services in an amount not to exceed \$75,000.00 for 2013/2014 fiscal year and \$45,000 each year thereafter..

2. Zolman Construction & Development, Inc.

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Linda da Silva Janice Unger Marcus Battle	June 27, 2013, through project closeout	\$ 170,000.00 not-to-exceed (Increased Amount) Measure E	W.C. Overfelt High School/Facilities Vito Chiala, Principal Linda da Silva, Director of Construction, Maintenance & Facilities
Bid #	Purchase Order #	DSA #	Project #
B-12-12-13R	400073	01-112996	E-040-005

This change order #1 is for additional contract authorization for scope changes related to unforeseen conditions revealed during the course of construction, for owner-initiated additional work, and for contractor-initiated additional fees for construction work unclearly or incorrectly shown on the construction documents. The additional work is as follows:

- Re-plaster east and west exterior walls
- Remove and replace exterior concrete hardscape
- Additional data and power for Apple TV
- Floor finish upgrade

Original Contract Amount	\$3,003,800.00
Previously Authorized Change Orders – N/A	\$0
Contract Amount Prior to This Change Order	\$3,003,800.00
Requested Change Order #1	\$170,000.00
Revised Contract Amount	\$3,173,800.00

FISCAL IMPACT: \$170,000.00

FUNDING SOURCE: Measure E

RECOMMENDATION: It is recommended that the Board of Trustees approve Change Order #1 to Purchase Order #400073 for W.C. Overfelt High School Building D Modernization Project #E-040-005 (**Zolman Construction & Development, Inc.**)

Agenda Item Details

Meeting	Jan 16, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR
Subject	18.01 Approve Contract(s) for Professional Services At or Below \$50,000
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Board of Trustees approve the Contract(s) for Professional Services at or below \$50,000 as recommended on the attachment and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Public Content**EAST SIDE UNION HIGH SCHOOL DISTRICT****Item: 18.01**

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M.,
Contracts Administration Coordinator

SUBJECT: Approve Contract(s) for Professional Services At or Below \$50,000

The attached list of Contract(s) for Professional Services at or below \$50,000 is/are being presented for Board review and approval as recommended on the attachment and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the Contract(s) for Professional Services at or below \$50,000 as recommended on the attachment and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

[Contract Under \\$50K Final.pdf \(23 KB\)](#)

**EAST SIDE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

APPROVED**January 16, 2014**
Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

**EAST SIDE UNION HIGH SCHOOL DISTRICT
PROFESSIONAL CONTRACT SERVICES At or Below \$50,000**

Board Meeting of January 16, 2014

	Contractor Name	Reviewed By	Contract Period	Cost/ Funding	School/Dept. Manager	Purpose
1	Diverse Network Associates, Inc.	Randy Phelps Chris D. Funk Marcus Battle Donna Bertrand	December 10, 2013 – March 31, 2014	\$23,800.00 Information Technology	Superintendent/ Information Technology Chris D. Funk, Superintendent Randy Phelps, Director	REQUEST FOR RATIFICATION To provide Website Coding for all ESUHSD websites including the District office.
2	Learningtech.org	Randy Phelps Marcus Battle Donna Bertrand	January 10, 2014 – January 09, 2017	\$10,000.00 Information Technology	Information Technology Randy Phelps, Director	REQUEST FOR RATIFICATION To provide E-rate Consulting Services to ESUHSD. Four vendors were solicited and four proposals were received and considered. Based on services, qualifications, experience, and cost, Learningtech.org, is being recommended for a three-year contract. The contract renewal will be based on performance and costs.
3	My Digital Tatz	Grettel Castro-Stanley Juan Cruz Donna Bertrand	October 23, 2013	\$1,500.00 General Fund	Independence Grettel Castro-Stanley, Principal	REQUEST FOR RATIFICATION Consultant provided a teacher training on "Teaching in the Era of Social Media" on October 23, 2013.
4	Prestige Portraits by Lifetouch	George Sanchez Juan Cruz Donna Bertrand	August 1, 2013 – June 30, 2014 (no change)	\$2,598.00 (increase amount) General Fund	Foothill High School George Sanchez, Principal	Change order #1 is needed to cover an outstanding invoice for services previously provided to the school that was not known of at the time the original contract/ purchase order was approved. Vendor provided student/staff photography services for student/staff ID badges, yearbook, and other projects as needed. Original contract amount (approved 8/22/13) \$3,842 + change order #1 \$2,598.00 = a new contract amount of \$6,440.

5	WestEd	Kirsten King Juan Cruz Donna Bertrand	January 17, 2014 – June 30, 2014	\$5,000.00 (not-to-exceed) EIA	District Wide Kirsten King, Director	Provide materials, processing and production of the California Healthy Kids Survey and related reports. This survey is state mandated for all districts that receive CSS funds. Students in grades 9th and 11th at all comprehensive sites and 11th and 12th graders at the alternative programs, Calero and Foothill will be surveyed regarding student behavior (substance abuse, sexual activities, etc.). The staff and/or parent surveys are included.
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